



Eligibility for Grants

- The Women United (WU) at Middlesex United Way offers grants for eligible programs that support our focus areas. Your program should fit one or more of the following priorities to be considered for funding:
 - Childhood and Youth Development** - parents and children (0-18 years old) have the resources they need for children's and youth's healthy development;
 - Empowering Women** - women have the resources and support they need to make healthy life choices, and
 - Financial Stability** - women of all ages have the education and resources to be independent and self-sufficient.
- The WU supports programs that serve women and children within Middlesex United Way's current service area which consists of the 15 towns of Middlesex County:

Chester	Durham	Haddam	Old Saybrook
Clinton	East Haddam	Killingworth	Portland
Cromwell	East Hampton	Middlefield	Westbrook
Deep River	Essex	Middletown	
- Applying organizations must have IRS tax exempt status. In some cases, you may request that another organization serve as a fiduciary for your program. If this is the case, please indicate as such on the application and provide a letter from the fiduciary confirming this arrangement at the time you submit your request.

Grant Size and Frequency

The WU Leadership Council will review applications between the months of March and April. This grant follows a 2 year on – 1 year off cycle, meaning an organization can receive funding two years consecutively and will then be ineligible for one year before being able to apply again. Applicants must also NOT be currently receiving from a Middlesex United Way Community Impact grant. The Council may award grants from a minimum of \$100 up to a maximum of \$1000 at their meetings. Based on the strength of proposal and available funds, the Council may award less than what is requested.

Application Checklist

To avoid a delay in considering your request, please be sure to read the application thoroughly, answer all questions in full and include the requested documentation noted at the top of the application form. Grants will be presented at WU monthly meetings and reviewed during the application review period between the months of March and April.

Once completed, please upload your application and supporting documents to the United Way grant portal. The submission portal can be found at <https://www.middlesexunitedway.org/WUgrantapplication25>

If you have questions, please contact Brian Thompson, Director of Community Impact, brian.thompson@middlesexunitedway.org

Reporting Results

All funded agencies are required to report back with results regarding the funded program. A *Report Form* will be sent to you along with your award letter. An electronic version is also available on the WU webpage <https://www.middlesexunitedway.org/WUgrant2025> Please fill this out and return by August 29th. Failure to follow-up will result in disqualification of future funding.

Middlesex United Way Women United
Fund Request Application

Along with this 3-part form, please remember to enclose the following:

- A copy of your IRS tax exempt letter OR a letter from a fiduciary, and
- A budget associated with your program detailing how the funds will be used.
- W-9

PART I: AGENCY/ORGANIZATION INFORMATION

Legal Name of Agency/Organization: _____

If applicable, name of organization that will serve as fiduciary: _____

Mailing Address: _____

Street Address (if different from mailing address): _____

Name/Title of Executive Officer: _____

Phone: _____ Email: _____

Name/Title of Contact Person (for this application): _____

Phone: _____ Email: _____

Briefly state the agency's/organization's mission: _____

PART II: PROGRAM/PROJECT INFORMATION

Name of program/project for which funding is requested: _____

State the needs or issues (aligned with one or more of the Women United's focus areas) to be addressed with this project/program: _____

Describe the project/program goals and objectives, including impact/measurable outcomes on the organization and service recipients: _____

How do you plan to measure the success of the project/program? _____

Describe the project/program activities and time line, including how this grant award will be used: _____

Have you solicited and/or obtained additional funding from another source? If so, what amount? _____

Describe the marketing and public relations plan you will use to publicize the grant award: _____

Program Participant Demographic Data

- Town(s) Served: _____
- Number of People Served _____
- Age Group Served: _____
- Gender of People Served: _____
- Race/Ethnicity of People Served: _____

Amount of Request: \$ _____
(Please be sure to include an associated budget for program.)

PART III: ADDITIONAL INFORMATION

How did you hear about us? _____

Check here to receive year-round information about the Middlesex United Way Women United's activities and funding opportunities.

Check here if you would like the opportunity to speak at a Middlesex United Way Women United event about your agency's goals and mission.

Authorized Signature _____ **Title** _____

Date _____

This section for use by Women United only:

Date Request Received:
Action on funding request: Approved / Disapproved

If approved, amount of approval: \$
Date Contribution Progress Report Sent:

Date Approved:
Date Received: